

Final Master's Thesis Documents

These are the final documents that must be turned in order to participate in the commencement ceremonies held in May, and to be considered “certified to receive a degree.”

Master's Committee Form

Speaking Presentation Forms from all committee members

Writing Presentation Forms from all committee members

Elective Course Approval Form signed by the Chair of the Master's program

Provide Suzanne with a link to the final draft of your master's thesis document in the form of a pdf file. If you would like your thesis document turned into a technical report, your title page should be included in your final document, and should have your technical report number on it. You may get the tech report number by contacting Sumitra Goppal, NSH 4000B, x8.3818, sumitrag@andrew.cmu.edu. Make sure the tech report number that is received is within the same year it will be published.

Other Important Check-off Items

- IMPORTANT:** provide Sumitra Goppal <sumitrag@andrew.cmu.edu> with AFS pathway or HTML link to your master's thesis to be used for the public to download your tech report.
- Provide Suzanne with your new contact information; employer, address, phone, email, job title, URL, etc.
- Make sure your student account balance is at \$0 by checking your student information on line <https://esprit.as.cmu.edu/sio/>
- Turn in office / building keys and your student ID card to Suzanne.
- If you would like to cancel your health insurance, contact the Student Health Office at x8-2157.
- Update Commencement Information online at: <http://www.cmu.edu/hub/>
- Update your alumni information on the SCS website at: <http://www.cs.cmu.edu/alumni/>
- PLEASE NOTE:** space is very limited and we are typically unable to provide student office space once a student's tuition and/or stipend support ends